

**WILTON-LYNDEBOROUGH COOPERATIVE
SCHOOL BOARD MEETING
Tuesday, April 5, 2022
Wilton-Lyndeborough Cooperative M/H School
6:30 p.m.**

The videoconferencing link was published several places including on the meeting agenda.

Present: *Jim Kofalt, Jonathan Vanderhoof, Dennis Golding, Matt Mannarino, Tiffany Cloutier-Cabral (online), Charlie Post (6:48pm), and Darlene Anzalone*

Superintendent Peter Weaver, Business Administrator Kristie LaPlante, Principals Sarah Edmunds and Kathleen Chenette, Assistant Principal Katie Gosselin, Director of Student Support Services Ned Pratt, Technology Director Jonathan Bouley, and Clerk Kristina Fowler

I. CALL TO ORDER

Chairman Kofalt called the meeting to order at 6:33pm.

II. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

III. ADJUSTMENTS TO THE AGENDA

Superintendent requested to add an additional resignation to the agenda and two appointments.

Voting to accept adjustments to the agenda: all ayes; motion carried unanimously.

IV. PUBLIC COMMENTS

The public comment section of the agenda was read.

Ms. Mortvedt, Wilton, asked for assistance navigating the district website to find teacher, staff and principal names. She was given assistance from Chair Kofalt and Mr. Bouley. Ms. Mortvedt voiced appreciation.

Superintendent called out all the phone numbers and names joined in the meeting asking if they wanted to comment. There was no online comment.

V. WILTON ROADSIDE CLEANUP-Deb Mortvedt

Ms. Mortvedt, Wilton, thanked the Board for squeezing her into the agenda. She spoke about the Wilton Roadside Cleanup project celebrating Earth Day. She is part of an effort to coordinate roadside cleanup this year that also includes an "Adopt a Road" program. She acknowledged we have 2 communities here but thought bringing the awareness to the schools would benefit both towns. They are suggesting a 2-week period to cleanup, adopt and make a concerted effort to beautify our spaces. Cleanup will be held April 16-April 30. They are encouraging MS/HS to join and she has brought blue bags for the cleanup. If more bags are needed, they are available at the Recycling Center. She spoke of increased trash around the elementary schools and hopes by drawing attention to this with some extra eyes and encouragement from staff it can be reduced. They have received a lot of donations, posters and reflective vests etc... She suggested an area for MS/HS students to tackle would be along Main Street going out to the Wilton/Milford line. She notes they do not have coverage for Main Street past the Post Office; this would be meaningful and not just a token effort. There are about 20 vests that can be borrowed. She asked that you let Sarah Spittle know of dates Sarah.spittel@gmail.com. The blue bags are specifically used for cleanup and you would not be charged on the weight on these if you drop them off at the recycle center; people will also pick them up for you. Chair Kofalt expressed it is a great initiative and good to get the kids involved as long as safety is addressed.

VI. BOARD CORRESPONDENCE

a. Reports

i. Superintendent's Report

Superintendent spoke of meeting with Attorney Bill Keefe regarding an opportunity to work with the Carnival Hill Trust, which is a trust to support the physical and mental health needs of kids. This could help in supporting the WLC cupboard with hygiene needs etc. He should have more information probably by the summer and will report on how the trust will be spent. He spoke of the April 15th professional development day (PD) which has a focus to align curriculum vertically. One of the things schools don't do well at is to get teachers to look at work grade by grade and really focus on the curriculum; what does it look like in social studies, and 1st grade, etc. How does it align with state standards? We will finish some curriculum documents with the goal to finish by the end of the school year. Administration will be facilitating most of these groups, if anyone is interested, he is doing social studies. A question was raised regarding ESSER funds and if the requirements of the "Back to School Plan" specifically say what has to be in that plan or does it just say we have to have one. Superintendent responds he did not see anything specifically but it does indicate if we update the plan on file, we need to submit those updates. It was questioned if we had a plan that only included that we are returning to pre-pandemic operation would this qualify. Superintendent will look into it; he does not recall seeing this specifically. Mr. Vanderhoof is interested in seeing the language that states we have to have the plan in order to receive the ESSER funds. Ms. LaPlante confirms she did not see anything specific regarding this either. The language will be forwarded to him.

ii. Principals' Reports

Principal Chenette spoke regarding the many things happening at FRES. She has on good word that the Robotics Lego is going well, with almost 30 kids showing up every week. Girls on the Run is happening 2 times a week and tutoring is in full swing. She has been communicating with someone from Franklin Pierce and hope to have a relationship relative to student teaching and observing. She spoke of having some opportunities for enrichment that are in her Board Report, which she feels strongly about. She is working with her colleagues at the HS who have developed a first block class that would allow some "high flying" 5th graders to participate in those, they would start their day at WLC and be transported back to FRES for the remainder of the day. She met with Ms. Boo at the Wilton Public Library who is interested in collaborating with us twice a week for enrichment; students would attend during the day. This is a population of students she hopes we keep talking about and provide services for. Ezra Meltzer is a 5th grader that felt strongly with the rest of his 5th grade classmates that they need permanent soccer goals on the flat. She brought that information to the PTO and the next step was to encourage him along with Mr. Allen's support to attend a Selectman's meeting, he attended last night and they have given approval. We are now working on arrangements for this. This is exciting for a 5th grader. A question was raised what would the 1st block requirements be. Principal Chenette responded we are starting to look at what will the criteria be. As teachers, we will develop that and start with likely the STAR Report, find some of those 95% and above students, the 5% at the very top. In her opinion, they spend more time on their own during W.I.N., as the teachers do not have time to spend with every student. She will share more on this when the specific criteria is developed. Principal Chenette confirms Read Across America is this week. School board members are coming on Friday and there are bins in the office for you to choose a book.

Principal Edmunds spoke of WLC being busy with student led conferences with a lot of parent participation, 70 parents signed up. She notes this tied a lot of things together for the kids and the MS team did a great job. She thanked the National Junior Honor Society for organizing the evening. The 6th graders, are headed to Ecology School soon, they are starting to ramp up for it now. We are getting ready for Matilda the musical which happening this week. Friday the 4th and 5th graders are coming up to watch an extra performance of the show. We had the Spring Showcase; that was a terrific. She spoke of just hearing that one of our teachers, Stephanie Erickson had been in Houston on Saturday presenting at the National Science Teaching Association Conference. She presented on a lesson she does with the kids here. It is called "Using Proxy Data to Investigate the Year Without Summer". She detailed what this is. Mr. Mannarino commented as a parent he thought the student conferences were great and really appreciated you doing it. Mr. Vanderhoof agreed and also attended the Spring Showcase, which was good. He asked if "Warrior Block" could be explained. Principal Edmunds responded that she and Assistant Principal Gosselin would be presenting in Concord about Warrior Block at the Innovations of Learning Conference. It is not something totally new to WLC; we have done a "school within a school model" before. Assistant Principal Gosselin explained we used to do credit recovery during the school day for students who were a little behind in credits as a way to make them up. It would be embedded in the school day, only run here and there, if staff schedules allowed. Whereas looking at COVID and learning loss last year, students needed that extra boost and we looked at what could we do with the supports we had in school to create this program to target their learning and individualize learning a little more to get them back up to where we would like them to be. We are looking at 4 core classes, small classes, we are seeing quite a bit of success with it. We were excited when they selected us to share what we are doing here that is working. A question was raised how it fits into the school day schedule. She explained when students get their schedule they would enroll in their regular class, say English 9 for example, their class would be Warrior Block, it's

not modified work, it is still competencies and standards it just can be presented differently and is more individualized. This is more of a truly skilled-based type of program. We try to do more interdisciplinary work for example if a student is interested in mechanics we can tailor it more toward their career goal. Principal Edmunds gave an example. It is all the same competencies and skills but a little more engaging. Superintendent added that some of these students have not been very successful in the traditional approach. One of the things we do well in education is this one approach for every type of student we have. Some kids are not successful in that one way. These kids in particular have struggled. What Warrior Block does is help them find some success and individualize the learning. It is something we could not do if we had 17-20 kids in an English class for example. It is difficult to build a learning model with that many kids. This group is small and there is a way we can integrate competencies across content and find a way to craft learning assessments and experiences. We want them to graduate; these are kids who are at risk if they continue on the same path. He would like to see data on this to see where our successes are, if we can improve it, and if it is model that we can transfer while still meeting standards and competencies. How can we transfer more of that type of learning and teaching with more kids who can benefit from it? Chair Kofalt invited them to come back and share their slides with the Board for the Innovations Conference if they can present a shortened version of 10-15 minutes. A quick show of hands confirmed there is board member interest in seeing this. He congratulated them.

iii. Curriculum Coordinator's Report

Superintendent informed members Ms. Stefanich is not present. He reviewed we are moving our testing platform from STAR 360 to "iReady". Assistant Principal Gosselin reported they received an overview of iReady, how the data is compiled, etc. the reports are phenomenal and will help with instruction. Students will take it 3 times a year, it generates a report on each standard we are looking at and breaks students down to where their specific needs are and where they are flourishing and gives us an idea as to how we can tailor the testing. For example if a student is in level 1 (struggling), they have resources and lessons that automatically tailor the "scaffolds" based on that data. Not only is that excellent for instruction but also gives us the tools we need to help target. Principal Chenette added she has worked with it for a number of years and was so impressed with all the new iterations of it. It will save teachers time, it groups students based on need, it provides many different reports but it is far more intuitive for teachers to interact with and make the time they spend on it less. Superintendent noted it would interface with the STAR 360 data. Principal Chenette noted it also cheaper. A question was raised regarding the training as Ms. Stefanich had said it was for teachers and administration but this was just administration. Principal Chenette responded it was and was really rolling out new features and for people who had not had an opportunity to explore and interact with it. We were able to spend time with the representative. She confirmed there typically is another training for teachers but with this package, they will come out and do an administrative training and teacher training she would like to have them do a parent training as well. Training will be done before the beginning of school.

iv. FRES PTO UPDATE

Chair Kofalt attended the PTO meeting a couple weeks ago and heard of the exciting things going on. He will attend the WLC PTO as well. Mr. Geoffrey Allen was present and spoke regarding the FRES/LCS PTO; he is a member of the Board. He reminded everyone On May 10, 11, 12, 17, 18 and 19 FRES has their testing days. He would like to have a few board members come in for a couple hours to make popcorn for the kids. This is something we try to do every time; you can sign up online or he passed around a signup sheet. It is a good opportunity for students to see you and for you to get an idea of what they are doing in the school. One of the challenges for the Board this year was that they are all new members; fortunately, they had some support from prior members who really do a ton of work behinds the scenes. One of the main goals for this year was they wanted to get it administratively correct. They are now all above board, they do financial reporting at every meeting they are in good standing with the state and IRS and we have a good slate of officers that will run, we are set in a good position. We are set to have a stellar year next year. One of the focuses this year was communication with parents, staff in the schools and administrators; communication has improved and we have had record-breaking attendance and donations from the community. We tried to bring in community members, whether you have kids in the school or not you are taxpayers. We have connected the nonparent community members to the PTO. We brought back "skate night" after COVID. The first one was awesome but the last one we really blew it out of the water with 133 students. Faculty at FRES has gone out of their way to be supportive, by running the music, which enabled us to provide a better environment and save us money. We had a record-breaking scholastic book fair. We have another one coming up May 9-14. We encourage you to go, that goes back to benefit the school as well. We use that funding to help the library grow. We are in the final stages of planning field day with the 5th grade vs. community members match. It is on June 3, 8:30am on the flats and we will have all day festivities. We have 2 fundraisers left, a movie night on April 14 and a plant sale on

May 7, which will be part of the walk through Wilton. April 18 is LCS/FRES PTO meeting and this is the date for nominations. The more competition the better and the more who want to be involved the better. May 2-6 is teacher appreciation week, May 7 from 10-4 is the “Walk through Wilton”, May 18 is elections; his last official day on the Board and June 3 is field day. One of the things they would like to see come out of this year is we really feel LCS is under represented, forgotten out in Lyndeborough and do not receive as much support as it could. He suggested that having a teacher or parent liaison to advocate for themselves it would help bring the community and kids under the same umbrella. He was asked to give a short brief on teacher appreciation week what they are doing. Mr. Allen responded that we have some meals coming in, one day in particular we are working on having the Masons coming up to do a barbeque dinner or something along those lines, some families and community members are donating baked goods and candy. We will roll out today or tomorrow a form online where you can give a general note to teachers, which we plan on printing out and bringing to them. It is May 2-6, that whole week. He confirmed field day is June 3.

VII. WLCTA

Ms. Becky Hawkes and Ms. Andrea Petrone were present and spoke that they were not here for the last meeting; they congratulated Ms. Anzalone and welcomed back Mr. Golding and thanked Mr. LoVerme for his time as Chair. At LCS, there are many fun things going on, they had a couple of theme days, color days and pancakes and pajamas. They are excited that teacher Danyele Manning, Industrial Arts, and her students did a “revamp” of the mud kitchen, which was donated to LCS from the PTO. They put on chalkboards and a fresh coat of paint. The teachers are saying the kids love it. Thank you Ms. Manning and students. At FRES, the concert is coming up on May 12 and 19. They met with the W.I.N. teachers and all grade levels, dug deeper into the assessments and really were able to track growth and “hone in” on those who need more TLC. That time is precious to us and thanked the administration for giving them this time. Read Across America is this week and they are excited for the visitors coming this Friday. Thank you for volunteering. Ms. Lindquist, 2nd grade teacher took a class on “Regulated Classroom” which assists educators throughout the state in preparing students for learning and equipping them with education on how to reduce stress and how to deregulate in the classroom which she thinks the whole country has felt. Their emotional needs have increased that is not a secret. She took this class and there were many good tips she can’t wait to use in her classroom. We held a fundraiser with 10 staff from the district, raised \$147 for their scholarship (for a WLC graduating senior), and had fun doing it. They have a total of \$347 for the scholarship fund, are planning on one more fundraiser in the spring, and hope to get additional donations.

VIII. POLICIES

Ms. Cloutier-Cabral agreed to help with any questions for the committee in Ms. Lavallee’s absence.

i. 1st Read IJL-Library Materials

Chair Kofalt spoke that he looked for the “Library Bill of Rights” and the “Right to Read” and the way the policy is written is a little bit confusing because it does note the Right to Read policy statement comes from The National Association of English Teachers he believes. It does not indicate where the Library Bill of Rights comes from. He believes it is the American Library Association if he looked for and found the right thing. He pointed this out so that if someone is looking for what we are referencing you can find it there. Ms. Cloutier-Cabral asked if he thinks that should be added to the policy. In his opinion, he does. It is just a phrase to be added to that section. He read the section he was referencing, “are guided by the principles set forth in the Library Bill of Rights and The Students Right to Read statement of the National Council of Teachers of English. The second of those two does in fact comes from the National Council of Teachers of English; the first comes from the American Library Association. He thinks for this to be clear so anyone reading it can see what those things actually say that we ought to say the Library Bill of Rights of the American Library Association etc. The other note he made is that for many of the policies we have an “-R” which is not a policy per say but a form or ancillary materials associated with the policy. In this case, it notes the Superintendent or designee can adopt/enact any procedures necessary to provide a system for the Selection Criteria, Acquisition Procedures and Materials Reconsideration/Parental Objection. He proposed that at least the later part may be something we would want to publish under a “-R” policies. One of those two documents we reference has a form at the bottom of it, a suggested form if people have concerns that they want to raise about objectionable material. Ms. Cloutier-Cabral spoke that we have some procedure built into this and that was brought forward from the librarians so that they had a procedure to follow what they wanted to do, step by step. Chair Kofalt noted these are his suggestions and he wanted to confirm this is a new policy and is not replacing any other that was in place before. Ms. Cloutier-Cabral confirmed that is correct, the librarians felt it was important to bring it forward as they are seeing more of those requests and wanted to have something to help them and future librarians and teachers to work around when these kinds of things come up and help understand how to answer it. A concern was raised where it says, “the district follows the principles guided...” there is no date on that, that is apparently a living document and

we could be obligated to a future decision that we may not agree with. Chair Kofalt agrees; we are referencing a document that may change and if it does, is our policy changing with it or do we reference in the policy that we are guided by those principles as published as of April 2022. Mr. Post believes just adding the date would be fine. Ms. Cloutier-Cabral acknowledges adding the date. Superintendent Weaver noted the related policy should be KEC, not KE, KE is the policy for public complaints and KEC is titled “Reconsideration for Instructional Materials”, and the form is KEC-R. Chair Kofalt noted this would be an addition to the last line of the policy where it says, “steps outlined in this school board policy KE”, we would add KEC to that as well. Ms. Cloutier-Cabral noted she would bring this back; they have a meeting coming up.

ii. 1st Read JLCE-Emergency Care & First Aid

Mr. Vanderhoof spoke that one of the nurses had done some work to get Narcan in school. He questioned if it should be included in this edited paragraph where it talks about asthma and specific medications they are to have on hand. Ms. Cloutier-Cabral spoke they did some work around this and the reason it is not in there was the Board voted at that time she believes against doing that or there was some information indicating that. She notes we would have to go and look at that again. At that time, the nurse had secured a supply of Narcan and wanted to train people to use it. She was unclear if the Board voted against it or not, she didn’t recall voting against it but could have been absent. Mr. Vanderhoof responded it was approved by the Board because it was free and there was someone to be trained at every building. Ms. Cloutier-Cabral thought this was the case as well but we will have to look at that again. The information the committee received was that we couldn’t use it, maybe there was some other reason they could not use it. She believes the committee agreed to have it but there was something preventing it being added. Mr. Vanderhoof asked for it to be double-checked. Mr. Post questioned if the Board should take a consensus vote to see if they are all in favor of having Narcan in school. Ms. Cloutier-Cabral is in favor of having it. Mr. Mannarino would be in favor of it as long as there was a provision in it that outlines training for anyone who would be using specifically for assessment and administration. Mr. Vanderhoof asked the Superintendent if we have it in the schools. Mr. Vanderhoof knows it was approved he is pretty sure. Ms. Cloutier-Cabral believes it was voted on in 2019. Chair Kofalt suggests we collect more information. He would like to hear an opinion from a school nurse to see if there is a need for it and are there concerns about it. Ms. Cloutier-Cabral spoke about what she recalled of the presentation. Chair Kofalt noted it’s one of those scenarios where he would like to ask if it has ever happened, we should collect a little more information before we can answer this. Ms. Cloutier-Cabral will bring it back to the committee. Ms. Anzalone questioned if it was a question of having it in the school or administering it. Every year she signs a form that says it is OK to give her kids Tylenol, would we want to update the form so if they needed it they can get it. Chair Kofalt responded he believes it falls under “implied consent”. We have 2 medical professionals on the Policy Committee, plus Ms. Bertoncini can give us more of a complete picture. We need more information, no objection heard, they would receive an update. Chair Kofalt spoke of epinephrine, the policy authorizes anyone trained to administer it. He is not sure what we do with respect to a student needing epinephrine, they may not carry one themselves and if that is the case, do we need to put in the policy that anyone not trained in epinephrine can assist the person in self-administering it. He does not want to create an environment that there is a liability in doing it, if a life needs to be saved, it needs to be saved. Generally, it would apply to kids in high school who are well aware of their situation but they may need some assistance in administering it. Ms. Cloutier-Cabral agrees that is an important piece, people who self-administer know the procedure of how to do it but they may need help pushing it in, we should clarify it. Chair Kofalt spoke that he is not sure this belongs in the policy but it is a question of who is in charge if there are multiple medical professional’s onsite when an emergency happens. He gave the example if there is a school event and someone has a heart attack, the school nurse is on scene but so is a doctor who is attending the event. He believes the person with the highest certification would “call the shots” typically. He questioned if we can have a policy that outlines this; the law probably defines it anyway, but is curious if it should be outlined in this policy or not. Ms. Cloutier-Cabral responded he is right, the person who has the highest licensure is in charge and believes that would apply in schools also but we can check on that.

iii. Withdrawal of EBBC-Emergency Care and First Aid

Chair Kofalt asked Ms. Cloutier-Cabral if this policy could be skipped over or is there some reason it needs to be discussed as it has been incorporated into the JLCE policy. He notes it needs to be on the agenda because at some point it will need to be withdrawn. Ms. Cloutier-Cabral spoke she doesn’t think it needs to be discussed, the idea is if

we adopt JLCE, all the components of EBBC are in it and we do not have a need for both. Chair Kofalt confirms we do not need to discuss it now but it will be left on the agenda for future meetings.

iv. 1st Read IHCD-Advanced Course Work-Advanced Placement Courses

Chair Kofalt asked for any questions or concerns about this policy, none heard. He asked for a clarification regarding section A, the last line says “the District will not be responsible for tuition, fees or other associated costs incurred by the student for enrollment in advanced placement courses” in the next section, STEM Dual and Concurrent Enrollment, there is no such statement there. It empowers the Superintendent to address; he is not sure what address means under these circumstances. He questions what is our intention as a district, what is standard practice with respect to the second section of this policy, “STEM Dual and Concurrent Enrollment”? Is that at the expense of the district, is it case-by-case basis and is that why it says the Superintendent will address these things. Ms. Cloutier-Cabral responded we will need to get clarity on section B, if we are doing case-by-case, we should write it in there what we mean by that. Superintendent was asked to weigh in. Superintendent explained we do not pay for dual enrollment courses. If a student is taking a course for college credit, they pay the fee. It is similar to if they take a college credit course through VLACS they pay for that. They could take just a high school course but for a college credit course, they have to pay. Right now, it is \$150 through SNU. He does not know the fee for AP courses most schools don’t pay that. We do pay for student tuition into CTE programs. We pay that tuition by semester. If they need to pay additional fees for dual enrollment in Milford for example, they would have to pay that additional cost. He thinks we need to reword this a little because it differentiates it and the last sentence Chair Kofalt referred to applies to the bottom part, section B also.

v. Withdrawal of LEB-Advanced Course Work-Advanced Placement Courses

There was no discussion.

vi. 1st Read IKF-High School Graduation Requirements

Chair Kofalt spoke that some of this is being updated because of a new law with respect to the civics exam. Some updates are because of the 2021 law requiring either filing of the federal student aid application or waiver; most of this is aimed at updating it to comply with current law. Ms. Cloutier-Cabral confirms that is correct, these are the updated requirements to get a NH diploma. A question was raised regarding the curriculum being posted on the website and wasn’t there a committee working on this. It was noted Ms. Anzalone is on that committee. It was also discussed when the district was in the process of the Superintendent search, they had looked at other district websites who had their curriculum posted. Ms. Anzalone confirmed the committee is looking at other district sites. It was noted in Ms. Stefanich’s report she listed links but if you tried to use them, you needed to request access. If we can get the materials to a point, where they are easily digestible and understandable and post them. Mr. Post would like to see this as well. The Unity School District did this very well; it listed the book, it was dated, and listed top line information on it, anyone could go in and review the materials. Several districts in the state do this, it would be better to be transparent. Superintendent added our plan is to work on the documents, get them aligned, have a common template that is understandable and a process to review and revise on a regular basis. He noted 12 years ago, he was here for the NEASC accreditation and pointed out that at that time curriculum was not completed for all the courses and there was no common template. The courses taught in the classes did not align with some of the curriculum that was developed. It is one of our goals to hopefully do it by the end of the year and have it up on the website.

vii. 1st Read-JCA-Change of School Assignment

Chair Kofalt commented that on page 4, section B, item 5, “tuition for students reassigned...”, it says at the end of this paragraph, “the district in which the student resides *shall* pay tuition to the district to which the child is reassigned” and on page 2, (item 3) “tuition determination” also has language of “the school board *shall* approve the tuition payment...”. He notes it is odd to have a policy say that we must do something; we shall approve it, if we shall approve it why does it need our approval at all. Mr. Vanderhoof questioned doesn’t the Superintendent of the school, if there is a manifest hardship/educational hardship determined, isn’t he the one who picks the school. Chair Kofalt noted there is a provision for a formula to come up with the tuition. His concern is not how do we come up with the tuition, his concern is we are creating a policy that says the school board *shall* approve, does that mean it shall be submitted to the Board for approval, or if the Board is obligated, we are telling ourselves we have to vote yes on it. Mr. Vanderhoof responded, yes, if there is a finding of manifest/educational hardship by this Board or if we say no and it gets kicked up to the state board or at any point of this, if it is determined that yes there is, then we are on the hook to pay for it he believes. Chair Kofalt asked Ms. Cloutier-Cabral if that is her understanding as well. Ms. Cloutier-Cabral confirms it is and she will check if the language on that can be a little clearer. So much of what was

in the other policy is going into this policy, which is why it is not marked up in red because almost the whole thing would be red. She will find out if that is the language in the template and see if it can be made a little clearer. Mr. Vanderhoof voiced that he believes the whole purpose of this process is to get the district to pay to send the student to another place. Chair notes, in a way he understands why we are saying if we get to the place that there is a manifest educational hardship then yes we are on the hook. He wants to be clear that we say what we intend to say and not instead say that the decision shall be submitted to the Board for approval. This says we have a policy that we are going to approve whether we like or not. Ms. Cloutier-Cabral responds we will get clarity around it. It was noted, that is probably all that needs to be done to comply with the law, but we need to be clear in our language. Ms. Cloutier-Cabral agrees it needs to be clear; we are not the only ones that will be looking at it and try to determine what to do.

Chair Kofalt thanked the Policy Committee for all their hard work.

viii. Withdrawal of JEC-Manifest Educational Hardship

There was no discussion.

IX. DRAFT 2022-2023 SCHOOL DISTRICT CALENDAR

Superintendent reviewed the calendar asking for feedback hoping it can be approved on April 19. He reviewed the teacher PD days and that he tried to align these with voting days, district meeting can be held on March 11, 5 potential snow days were added with the last student day June 20, and the 21st is the last PD day. If there are no snow days the last student day is June 13. Superintendent confirms having district meeting on Saturday March 11 does not interfere with school vacation. There was a brief discussion about Friday vs. Saturday for district meeting. Ms. LaPlante confirmed that the warrant article passed by voters regarding district meeting being on a Saturday is the equivalent of a nonbinding referendum, it is not legally enforceable, just something to take into consideration. Mr. Vanderhoof questioned if voting will permanently be at WLC now. Superintendent responded they did request the dates. We do want to have a partnership even though it requires more clean up. Mr. Vanderhoof agrees you want to have a good relationship but he had heard people were not happy having their kid's home. Superintendent noted that it made sense, we have to have 9 PD days and need to have them regardless, it makes sense to have these be PD days, and we don't lose instruction time. We are trying to think out of the box and be supportive with the towns. They could walk that back and say they want to go back to the town hall. Mr. Post voiced that it is a good thing. Superintendent noted if they do decided they no longer need it we will let you know. Mr. Post voiced that Francistown and Greenville vote at their school, it just makes sense. Superintendent commented that he did offer LCS to Lyndeborough for voting as well, he spoke to the town administrator about it, they have steep steps; we can be a backup for them. Superintendent will work on the calendar a little more and bring it back on April 19.

X. DRAFT SCHOOL BOARD MEETING DATES

Chair Kofalt reviewed there is one meeting scheduled for July, everything else appears to follow the course it had been on. He noted there was a time that we went to the other schools, he likes having it in one place. He questioned members if everyone was good with the idea of staying at WLC. Mr. Vanderhoof added that we could have committee meetings at those locations if you want and have it open to the public, assuming they are not using the media equipment and there is no major issue. We did without this setup in the past.

A MOTION was made by Mr. Mannarino and SECONDED by Mr. Post to approve the school board meeting dates as published in the packet.

Voting: roll call vote; seven ayes, motion carried unanimously.

XI. ACTION ITEMS

a. Approve Minutes of Previous Meeting

A MOTION was made by Mr. Post and SECONDED by Mr. Golding to approve the minutes of March 15, 2022 as written.

Mr. Post AMENDED his motion to approve the minutes as amended (remove the word abstain on line 41) Mr. Mannarino SECONDED.

Voting: roll call vote; seven ayes, motion carried unanimously

b. ESSER FUNDING REQUEST

Superintendent reviewed the request for funding which included first running the fence up to slide and open the gate at FRES so that we have a combined fence (instead of two) and get all the kindergarten students out there at once. We have not been able to use that part of the playground and it would be nice for the kids to have more room to run. Mr. Erb has worked with the vendor who put the fence in originally. The estimate is \$2,141 about. Our goal is to not exceed \$2,500. The second request is that we need more storage in the district and want to start with LCS. He spoke of an earlier discussion at the SAU about how long we have to keep documents and the range is from 1 year to 60 years to permanently. He would keep the documents in the basement but a container would allow us to move items from the basement into a storage container such as, outdoor equipment like lawn mowers, shovels etc. and outdoor equipment for the kids. We would donate the red shed to the community to possible use at the town offices. The storage container would hold all that we need and be secure from weather and animals. We would like to lock in the price not to exceed \$6,000 but are hoping to get it for \$5,700 plus \$150 for delivery. He hopes the Board will support this use of ESSER funds and if this works, we would come back for one for WLC and FRES Ms. LaPlante is confident that we can articulate an argument for this. Ms. LaPlante is confident we can get a truck in for delivery. Superintendent notes we have bins and desks in hallways (allowed greater social distancing in classrooms) we need to clear and the basement is full of SAU documents, teacher supplies, snow blower, push mower etc. He confirms the documents would still be kept in the basement. Superintendent expressed moving forward we would look at instruction loss for FRES and WLC, similar to what we did this year but that is further down the road. He adds Mr. Allen is correct that LCS gets left out and he wants to change this. We have 56 students there, a full staff, it is a neat school, and we need to support it little more. Ms. LaPlante confirms the deadline for spending ESSER funds is September 2024. There was discussion on where exactly a container would go at LCS. It was noted some might think it is an eye sore. It was suggested to dress it up with a fence or arborvitae tree and add that into the price or to push it back further. Superintendent understand the aesthetics. He adds that if you approve it, he and Mr. Erb will try to find a location so it is not such an eyesore for the community. He noted we could paint it too. He also spoke of taking the tree down in the front of LCS. Mr. Post commented some site work might be needed. Superintendent expressed after looking at the property we will bring it back on April 19 with a location if you approve the funds tonight.

*A MOTION was made by Mr. Post to approve the ESSER funding requests as written. **

Mr. Golding questioned weren't containers approved in the budget for WLC. There was brief discussion. Ms. LaPlante confirms we pulled it form the operating budget but believes there is one in the budget for athletics. Mr. Golding remembers that Ms. LaPlante had said you could not tie the container to ESSER. Ms. LaPlante expressed the intent is to replace the dilapidated containers for athletics and cannot easily tie that to ESSER although she understand what Mr. Golding is saying that it is a mixed message so to speak. Superintendent expressed at some point we will need to talk about taking those down, if we can tie it to ESSER we will. We will look at the inventory in our schools and see if we can move some stuff out there, if we can we will, if it is overflowing we may be able to.

**Mr. Golding SECONDED Mr. Post's motion.*

Voting: Via roll call vote; seven ayes, motion carried unanimously.

Mr. Post noted the representatives in Lyndeborough and the Superintendent, he believes, got an email about utilizing ESSER funds for additional help at LCS and FRES. He asked if it could be discussed on the 19th. Chair Kofalt asked that it be communicated to the Superintendent and Ms. LaPlante so that they can discuss and collect information ahead of time.

XII. COMMITTEE REPORTS

i. Technology Committee

Chairman Kofalt reported the committee met this evening, survey results are in. They received wonderful participation with all 3 surveys, staff, student and parent/community. They met to review those and discuss some standout take-a-ways from those. They will compile the information between now and the next board meeting. The Board will have full access to the surveys minus any personal information from people who were willing to share their email address or phone number. This will be a public document. We wanted to summarize that information and make a presentation, highlight key take-a-ways. For example when parents/community were asked what types of classes they felt would be useful there was strong interest in robotics, makerspace, computer programing and engineering. When the students answered the same question, it correlated highly with that. There were also some confusing answers for example when people were asked if we were using technology too much or too little or just right the answers skewed toward just right or maybe not enough. In the narrative comments there were quite a few that said we are using technology a little too much. That was a bit puzzling. Some parents felt their children were

lacking in keyboarding skills and this came up multiple times and could use some kind of training. Generally it was a positive tone, many love the 1:1 computing, one device per child. Full results will be brought next time. Mr. Golding recognized the amount of work Mr. Bouley and Ms. Stefanich put in. Chair Kofalt echoed that. The next Technology Meeting is April 19

ii. Policy Committee

Ms. Cloutier-Cabral reported the committee went over the policies shown tonight but in greater detail. They will bring more to the next meeting. Ms. Lavallee broke up some of the policies for each member to research. The next meeting is April 14 if anyone would like to attend.

XIII. RESIGNATIONS / APPOINTMENTS / LEAVES

a. Retirement-Melanie Drew-FRES Teacher-End of Year

b. Resignation-Jamie Skinner-FRES Food Services

c. Resignation-Jonathan Bouley-IT Director

Superintendent reviewed the resignations and Ms. Drew's retirement after 23 years of service. It was noted Mr. Bouley has had a positive impact on the district in his short time here. He will help with the transition, with the hiring process, and through the summer transition. All were recognized for their service to the district.

d. FYI-New Hire-Eric Mercier-Food Service Director

• Appointment-Zach Frament-WLC MS Science Teacher

• Appointment-Benjamin Wiley-WLC MS Social Studies Teacher

Superintendent reviewed the new hire and appointments. The teachers will be starting next year. Mr. Mercier has started in food service already.

A MOTION was made by Mr. Post and SECONDED by Mr. Golding to accept the nominations for appointment of Mr. Benjamin Wiley, WLC MS social studies teacher, Masters, step 2 at \$41,500 and Mr. Zachary Frament, WLC MS science teacher, Bachelors, step 1 at \$37,500.

Voting: via roll call vote; seven ayes, motion carried unanimously.

Superintendent spoke highly of Mr. Mercier, the new food service director, his experience as a chef and in terms of management in a school setting. He notes the salary listed on the nomination memo is incorrect and should be \$53,500, which is prorated for the remainder of the year. No motion is necessary.

XIV. PUBLIC COMMENTS

The public comment section of the agenda was read.

Mr. Geoffrey Allen, Lyndeborough thanked the group including administrators and educators for the amazing things they do for the community, towns, and students. He loves to come to these meetings and see how hard you work and more importantly, despite our differences in some areas to see how much everyone cares about the schools, taxpayers, citizens and community. He spoke of the signup sheet for making popcorn for the students during testing time. He still needs someone for May 12 and 19. He will send the signup sheet to the Budget Committee to see if there are any volunteers. He thanked the group for all they do he really appreciates it and so does the community.

Ms. Deb Mortvedt, Wilton questioned if it was Mr. Bouley in the room who had resigned. This was confirmed. Ms. Mortvedt spoke highly of him and is sorry he is leaving. She expressed his media set up is amazing and believes SAU 63 has done the best job she has seen, she is sure Mr. Bouley had a lot to do with that and it is because you were willing to work it out and not just say, we can't do this. Wherever he is going, they are lucky to have him. She commented that if the town of Wilton did not thank you for using the school facilities for elections she is sorry. It was amazing what you all did and for you to put us in your calendar. She acknowledged it is a pain but is appreciative. She knows they are talking about using it for the primary election and the election in November as it will be a lot more people. If they have not said anything to thank you, she is sorry. She has spoken to the moderator and town clerk and will be speaking with the select board. She noted, you need to plan your calendar and she understands this, thank you. Good job!

Superintendent called out all the phone numbers and names joined in the meeting asking if they wanted to comment.
There was no online comment.

XV. SCHOOL BOARD MEMBER COMMENTS

Mr. Vanderhoof expressed he is looking forward to the play it should be fun.

Mr. Mannarino thanked Mr. Bouley for all he has done; he has done an outstanding job since he has been here. He thanked Ms. Drew personally for all she did for the school and his son specifically. She is a very special person and we were lucky to have her.

Mr. Post thanked Mr. Bouley for helping to get us up to speed with technology and our annual meeting went well thanks to his effort and his crew and all the hard work on the Technology Committee. All his efforts have been appreciated in his short tenure he had here.

Chair Kofalt echoed those comments. In many ways, COVID has been challenging, all of you have been on the front lines and technology has been a key element in helping our teachers hold it together and deliver what they need to for the students. Mr. Bouley has been instrumental in helping them help the students. He feels like Mr. Bouley has brought order to some things that were fairly, chaotic, largely because COVID threw a wrench in things. He echoed the statements regarding Ms. Drew. We should get in the habit with teachers to thank them for their service and we need to do a better job when someone has dedicated a major portion of their life to education. He spoke of the Harry Dailey Scholarship fund which is accepting donations if anyone is interested in donating contact Linda Draper at WLC, checks are payable to WLC specify it is for Harry Dailey scholarship. He spoke about the responsibility for board members to sign the manifests. Ms. LaPlante has a schedule in Google Sheets that will be sent out to everyone, you will have access to fill in your name. One person is needed from Wilton and one from Lyndeborough to sign every time we have manifests. There are 2 dates in April, May and June and another schedule will come out for beyond that. He would like members to sign up for at least one. He appreciates if people can sign up for a slot and if you are unsure of the responsibilities just speak to Ms. LaPlante and she can tell you what is needed to do during the process.

Ms. Cloutier-Cabral thanked Mr. Bouley for staying so late for board meetings and making the meetings so efficient; even when we can't hear a little is far better than it was. She loves how solution based he has been. She thanked Ms. Drew; you have been a wonderful teacher for many years, thank you for what you do. She spoke of how hard Ms. Skinner worked in food services and thanked her. She was glad to hear the kids are getting back to events like the Matilda play, concerts, field day, and Read Across America.

XVI. NON-PUBLIC SESSION RSA 91-A: 3 II (A) (B) (C)

A MOTION was made by Mr. Golding and SECONDED by Mr. Mannarino to enter Non-Public Session to review nonpublic minutes, RSA 91-A: 3 II (A)(B)(C) at 8:48pm.

Voting: via roll call vote, seven ayes, motion carried unanimously.

RETURN TO PUBLIC SESSION

The Board entered public session at 8:55pm.

XVII. ADJOURNMENT

A MOTION was made by Mr. Golding and SECONDED by Mr. Mannarino to adjourn the Board meeting at 8:56pm.

Voting: via roll call vote, seven ayes; motion carried unanimously.

*Respectfully submitted,
Kristina Fowler*